**\_\_(School Name)\_\_\_\_\_\_PROJECT**

Please note students can do some background research on the school they will be attending such as looking at the school website prior to visiting.

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| **FIRST VISIT** | |
| April \_\_\_\_\_, 2014 | * Introduce yourself to the school administrative assistant (Secretary) and explain that you are visiting the school. * Take a walk around the school. During your walk make a list of all the different and unique things that are at\_\_\_\_\_\_\_. List things that are different from your school that you think your classmates would be interested in. * Ask and write down what the bell schedule is at \_\_\_\_\_\_\_ * Before you leave, arrange an appointment to interview the Principal the next visit. |

**NOTES:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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* **( Prepare Interview Questions with Principal before your second visit)**

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| **SECOND VISIT** | |
| April \_\_\_\_\_, 2014 | * Visit the office to sign in and let them know you are visiting the school. * When it is time for your interview with the Principal complete your interview. * Begin to take pictures of the school. Remember to NOT take pictures of other students unless you ask for permission. It is more important to have pictures of certain location in the school (ex: cafeteria gym, resource area). * Before you leave make an appointment to meet with the Vice Principal on your next visit. |

**NOTES:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **THIRD VISIT** | |
| April \_\_\_\_\_, 2014 | * Visit the office to sign in and let them know you are visiting the school. * Complete your interview with the Vice Principal. * Eat lunch in the cafeteria. * Get a copy of the cafeteria menu or write it down so you can share it with your class. |

**NOTES:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **FINAL VISIT** | |
| May \_\_\_\_\_, 2014 | * Finish taking pictures and getting your information. * Have recess break or lunch in the cafeteria. * Bring your information back to school and prepare a class presentation using your information and pictures. * Present to your class. |

**NOTES:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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