Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade: \_\_\_\_\_\_\_\_\_ DOB \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Evaluator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Describe concerns and problem behaviours related to writing tasks:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­\_\_\_\_\_

* Physical limitations \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Wears glasses \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Medical condition or diagnosis \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Adaptive equipment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Previous evaluation date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| ***FACTOR OBSERVATION CHECKLIST*** | | | |
| **ENVIRONMENT** | | | |
|  | **Check for:** | **Observed:** | **Concern?**  **Y - N** |
| **Furniture** | Knees fit under desk  Feet flat on floor  Knees at 90º angle  Arms rest on desk  Desk height  appropriate |  |  |
| **Lighting** | Adequate |  |  |
| **Distance from blackboard** | Note approximate distance |  |  |
| **Desk space** | Desk top clear, uncluttered  Surface area adequate for materials |  |  |
| **PHYSICAL** | | | |
|  | **Check for:** | **Observed:** | **Concern?**  **Y - N** |
| **Body position** | Upright posture (not slumped or head down)  Sits on bottom, not on legs |  |  |
| **Eye-hand** | Looks at work during task  Looks away and back to copy  Eyes very close to paper |  |  |
| **Arm position** | Non-dominant hand holds paper  Forearms rest on desk |  |  |
| **Utensil grasp** | Fisted, tripod, adapted  Awkward, loose, tight  Too high, too low on pencil |  |  |
| **Hand position and movement** | “Finger writing” ;  Coordinated arm and shoulder movement |  |  |
| **Body movement** | Body leans toward work  Upper body balanced and appears stable  Minimal other body movement |  |  |
| **Hand dominance** | Right, left, switches? |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **MATERIALS** | | | |
|  | **Check for:** | **Observed:** | **Concern?**  **Y - N** |
| **Type of paper** | Scribbler, binder, folder  Wide or narrow lines.  Color (or other) cues |  |  |
| **Paper position** | Directly in front of student  Right or left of midline  Tilts right or left  Bottom corner points to midline of body |  |  |
| **Utensil** | Pen, pencil, marker |  |  |
| **Adaptations** | Special grips; slant surface; triangle pencils |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **STAFF SUPPORT** | | | |
|  | **Check for:** | **Observed:** | **Concern?**  **Y - N** |
| **Staff position** | Supports from (child’s) dominant / non-dominant) side  Staff sits/stands |  |  |
| **Physical assistance** | Help for initial positioning only  Partial or occasional help  Full assistance throughout the task |  |  |
| **Reinforcement** | Social, object, activity, token system |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **QUALITY (attach work sample)** | | | |
|  | **Check for:** | **Observed:** | **Concern?**  **Y-N** |
| **Type** | Block printing or cursive  Legible, recognizable letters |  |  |
| **Size** | Letters fit within lines  Inconsistent |  |  |
| **Orientation** | Letters face correct direction |  |  |
| **Control** | Letters on line; no drifting |  |  |
| **Spacing** | Spaces between letters and words appropriate  Uses finger or space guide |  |  |
| **Upper-lowercase** | Uses capitals as needed; mixes upper and lower case |  |  |

|  |  |  |
| --- | --- | --- |
| ***STRUCTURED ASSESSMENT SUMMARY*** | | |
| **Initial Concern**  **(from Factor Checklist)** | **Probed during direct assessment**  **(What did you try? Did it help?)** | **Recommendation** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Related IEP objectives:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**September, 2015**

Copyright © Marlene Breitenbach. This material may be reprinted or distributed electronically provided it references the original source, the content is not changed, it is not sold, the material is not used to promote or endorse any product or service and it is not used in an inappropriate or misleading context.

**September, 2015**

Copyright © Marlene Breitenbach. This material may be reprinted or distributed electronically provided it references the original source, the content is not changed, it is not sold, the material is not used to promote or endorse any product or service and it is not used in an inappropriate or misleading context.

**September, 2015**

Copyright © Marlene Breitenbach. This material may be reprinted or distributed electronically provided it references the original source, the content is not changed, it is not sold, the material is not used to promote or endorse any product or service and it is not used in an inappropriate or misleading context.