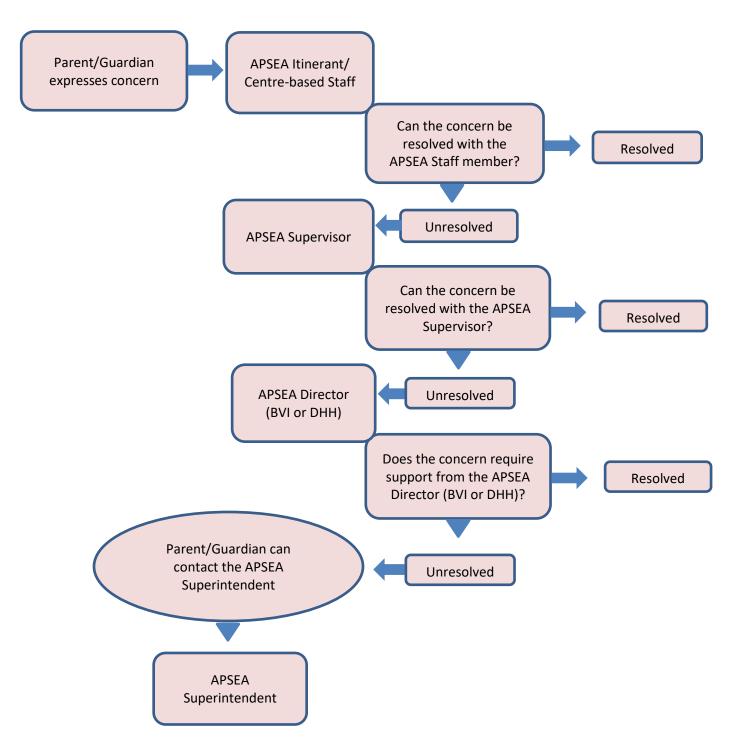


Appendix B



Note: When a parent/guardian has a concern with an APSEA staff member and is not comfortable addressing the concern directly with that staff member, the parent should contact the staff member's immediate supervisor. The immediate supervisor will determine the appropriate action.